

## Scheduled Work Internal Audit Plan 2013/14

Project	Planned Days	Planned Completion Date	Current Stage	Recommendations			
				Total Red	Total Amber	Total Green	Total
<u>Business Continuity Review</u>  The objective of this review is to determine the assurance that can be placed on the Barbican Centre's business continuity management system.	15	31 <sup>st</sup> January 2014	Complete	-	1	9	10
<u>Variation Orders and Change Control Procedures (Barbican Centre)</u>  This review will examine the method by which project variations are notified, authorised and controlled, and the effectiveness of change control reporting arrangements.	20	31 <sup>st</sup> March 2014	Complete	-	3	-	3
<u>Barbican Centre – International Enterprise</u>  The activities of this initiative will be examined with emphasis on governance, operational controls and measurement of outcomes.	10	Deferred until 2015/16	N/A	-	-	-	-

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				Total Red	Total Amber	Total Green	Total
<b><u>Spot Check Reviews</u></b>							
<u>Cash Security (Petty Cash/Floats/Safes)</u> Probity check of cash holdings against agreed sums, security arrangements and reconciliations.	5	30 <sup>th</sup> June 2013	Complete	-	2	-	2
<u>ICT – Annual review</u> This review of strategy, security and operational control is intended to establish and assess the assurance level that can be placed on the Barbican Centre's ICT operation.	5	31 <sup>st</sup> July 2013	Complete	-	3	3	6
<u>Debt Management (including CBIS AR)</u> Probity check of debt levels and recovery action.	5	31 <sup>st</sup> August 2014	Complete	-	-	-	-
<u>Expense Claims (including staff hospitality)</u> Probity check of a sample of claims submitted by staff.	5	31 <sup>st</sup> December 2014	Complete	-	-	-	-